



# **Richard C. Spoto High School**

## **Frequently Asked Questions**

### **2023-2024**

Dr. Jazrick L. Haggins, Principal



#### **1. What are student hours for the 2023-2024 school year?**

Student hours are Monday 8:40 a.m. — 2:40 p.m.; Tuesday — Friday 8:40 a.m. — 3:40 p.m.

#### **2. What is the school's address, phone number, and website?**

**Address:** 8538 Eagle Palm Dr., Riverview, FL 33578

**Phone:** (813) 672-5405

**Website:** <https://www.hillsboroughschools.org/spoto>

#### **3. How do I contact the student affairs office to report my child's absence?**

Please call (813) 672-5405—select option 1

#### **4. Where is student drop off and pick-up?**

Student drop off and pick-up are in the south parking lot of the school (the same parking lot as the bus ramp). The location for student drop-off and pick-up before and after school hours is NOT in front of the school. With the amount of traffic in the neighborhood, dropping off and picking up your child in the front of the school is a huge safety issue. Please adhere to the protocol of dropping off and picking up your child in the correct and appropriate safe location.

#### **5. Can my child drive to school and how does he/she get a parking permit?**

Students may purchase a parking permit for \$20 using My Payments Plus: <https://mypaymentsplus.com/welcome>

Parking permits will be available to purchase during the second week of school. Driver's license, vehicle registration, and a valid insurance card are required.

#### **6. Does Spoto High School have a dress code policy?**

At Spoto High School, we enforce the district's dress code policy:

- Clothing and/or accessories that display or suggest sexual, vulgar, drug, gang, weapons, or alcohol, tobacco or vaping-related wording or graphics, or that provoke violence or disruption in the school, must not be worn.
- Shirts must be of appropriate type/length—no midriffs showing or tube-tops (shirts must cover the entire stomach & back area)
- Hats, head coverings, and/or bonnets are not permitted for non-religious reasons
- Pants must be worn at waist level
- No sleepwear (pajama shorts, pajama pants, pajama shoes, and bonnets)
- Gentlemen: no tank-tops allowed

#### **7. When does my child eat lunch? Does my child(ren) need to know their student number and why is it necessary?**

Students will eat lunch during 3rd, 4th, or 5th period each day. All students will need to know their student number, which is a unique 7-digit number assigned by the district that is essential lunch, testing, utilizing the media center, athletics, student services, and much more. If the student attended elementary and/or middle school in Hillsborough County, the student number is the same. Parents may find their child's student number at the top of their child's schedule next to their first and last name.

**8. Can my child order lunch from outside restaurants or vendors? Can I deliver lunch, birthday balloons, flowers, etc. to my child?**

For the safety and security of all students, in short, the answer is NO! We do not accept any deliveries. School lunch is available to all students or students may bring their own lunch. Students may NOT order food and have it delivered to the school. Items will be held by my administration, pending parent pick-up. In addition, students may NOT leave campus for lunch; such behavior will be subject to disciplinary action.

**9. Is there a general supply list for students?**

There is no specific supply list. Teachers will have their supply list available in their classroom during open house. However, at the minimum, all students need to have paper and pen/pencil each day of the school year.

**10. How does my child know which bus to ride?**

There will be bus routes posted around campus (student affairs office, student services office, gymnasium, and cafeteria) during open house and throughout the school year. You may visit the website below to identify your child's bus route number and location: <https://webquery.sdhc.k12.fl.us/livewq/webquery/>

It is our goal for all students to have a bus pass by the end of the first day; if students need a bus pass, they will have the opportunity to complete a Bus Pass Request Form during lunch. Bus passes will be delivered at the end of the day. A bus pass is not required to get on the bus in the morning, but it is required to ride the bus in the afternoon (if a student is riding the bus home for the first time). New students arriving after the first week of school may go to the Office of Student Affairs to receive a bus pass.

**11. How does my child get a schedule change—including changing electives?**

Due to class sizes, **schedule changes will be limited.** Requests for changes are after seniority first, then subject to graduation requirements. Counselors will review schedules and make necessary changes during the second week of school (August 15-18, 2023). School counselors will review requests after seniority, and make changes if applicable. Students will receive a new schedule if requests are granted. **There are no schedule changes after August 18, 2023.**

**12. How do I contact my child's teachers?**

Each teacher has an email address or individual teachers can be messaged on Canvas. The domain for each teacher's email address is: **firstname.lastname@hcps.net**; you may also visit the Canvas website to log-in or register as a new user to email your child's teacher: [hpcscanvasproject.azurewebsites.net](https://hpcscanvasproject.azurewebsites.net)

**13. How can I check my child's grades?**

You can check your child's grades by logging into Canvas. Grades are updated as frequently as weekly to every two weeks. Please visit the following website to log-in or register as a new user:  
[hpcscanvasproject.azurewebsites.net](https://hpcscanvasproject.azurewebsites.net)

You may also contact your child's teacher with grade concerns by emailing them through canvas or using the domain: **firstname.lastname@hcps.net**

**14. Who is my child's school counselor, the Collegiate Academy Lead Teacher & Student Success Coach?**

**Students with last names A-E:** Mrs. Rachel Irvin ([rachel.irvin@hcps.net](mailto:rachel.irvin@hcps.net); 813-672-5405 ext. 255)

**Students with last names F-H and ALL Collegiate Academy students:**

Mr. Alejandro Zamora ([alejandro.zamora@hcps.net](mailto:alejandro.zamora@hcps.net); 813-672-5405 ext. 257 )

**Students with last names I-P:** Mrs. Chaka Lawton ([chaka.lawton@hcps.net](mailto:chaka.lawton@hcps.net); 813-672-5405 ext. 256 )

**Students with last names Q-Z:** Mrs. Denita Lowery ([denita.lowery@hcps.net](mailto:denita.lowery@hcps.net); 813-672-5405 ext. 254)

**Collegiate Academy Lead Teacher:** Mrs. Kimjuan Watson ([kimjuan.watson@hcps.net](mailto:kimjuan.watson@hcps.net); 813-672-5405 ext. 258)

**Student Success Coach:** Mrs. Kimberlyn Davis ([kimberlyn.davis@hcps.net](mailto:kimberlyn.davis@hcps.net); 813-672-5405 ext. 240)

**15. What does my child need to be able to participate in extra-curricular activities?**

All students must have a 2.0 cumulative GPA (Grade Point Average). However, all 1st semester 9th grade students are eligible to participate. Eligibility policies will come into effect at the start of the second semester for 9th grade students.

**16. Is there paperwork that needs to be completed for athletics?**

Yes! All documents for athletics are completed electronically online at <https://athleticclearance.fhsaahome.org>

You may also visit Spoto High School's website at <https://www.hillsboroughschools.org/spoto>

Upon visiting the website, select the "Athletics" tab for all detailed information.

**17. I need to update my address and/or contact information. Who do I contact?**

Please contact our data processor, Jose Diaz-Figueroa @ [jose.diaz-figueroa@hcps.net](mailto:jose.diaz-figueroa@hcps.net) or (813) 672-5405 ext. 229

**18. I have a concern with discipline. Who do I contact?**

We have three individuals in the Administrative Office who will oversee school policies, procedures, and discipline in the Office of Student Affairs:

Ms. Christina Williams ([christina.williams@hcps.net](mailto:christina.williams@hcps.net); 813-672-5405 ext. 239)

Mrs. Chiquita Estes-Allen ([chiquita.estesallen@hcps.net](mailto:chiquita.estesallen@hcps.net); 813-672-5405 ext. 234)

Mr. Keith Chattin ([keith.chattin@hcps.net](mailto:keith.chattin@hcps.net); 813-672-5405 ext. 259)

**19. I have contacted my child's administrator regarding his/her discipline consequence, and I need further clarification. Who do I contact?**

The three administrators are designated by the principal to oversee and enforce school policies, procedures, protocols, and discipline. If you have additional questions or need further clarification, you may contact Mr. Rory Beauford, Assistant Principal for Administration, School Operations, and Athletics: [rory.beauford@hcps.net](mailto:rory.beauford@hcps.net); 813-672-5405 ext. 232

**20. What can I do to ensure my child's success in high school?**

Help your child stay organized and monitor his/her homework and study habits. Parents, please contact your child's teachers immediately if you notice your child's grades are not reflective of his/her potential and effort. Ensure your child is present and on-time to school every day and every period, and speak with your child's school counselor on a quarterly basis, if necessary. In addition (after you've made contact with the teacher and school counselor), you may contact Ms. Heather Green, Assistant Principal for Curriculum and Instruction: [heather.green@hcps.net](mailto:heather.green@hcps.net); 813-672-5405 ext. 235